

**Agenda Topics for
Forum for Managers of COTRs
July 17, 2002**

<u>Time</u>	<u>Topic</u>	<u>Presenter</u>
8:30 am	Welcome & Introductions <ul style="list-style-type: none">• Organization Charts• Updates to TIPSS-2 Organization	TIPSS Management
9:00 am	COTR Responsibilities	Joyce Powell
9:20 am	Critical Job Elements <ul style="list-style-type: none">• Map COTR duties to CJE	Alison Crichton
9:45 am	Break	
10:00 am	CO/LCOTR Relationship	Debbie Smith
10:20 am	Pre-Award Activities	Alison Crichton
10:40 am	Working with Contractors	Dick Royer
11:00 am	Transferring funds for Contractor Clearances	John Andersen
11:15 am	Funding <ul style="list-style-type: none">• Incremental Funding• Using Last FY funds for this FY work	Joel Signor
11:30 am	Q & A Session	Presenters & Managers
11:45 am	Closing	